

## DCUSA Standing Issues Group (SIG) Meeting 180 Minutes

29 May 2026 at 10:00am: Web Conference

Attendee	Company
<b>Working Group Members</b>	
Erik Baguzis [EB]	Indigo Networks
Kavya Kavya [KK]	Brook Green Energy
Edda Dirks [ED]	SSE GEN
Peter Waymont [PW]	UKPN
Urszula Thorpe [UT]	Smart Pay Energy
Donna Jamieson [DJ]	ICDSL
Clair Richards [CR]	NGED
Anne-Claire Leydier [ACL]	UKPD
Nik Wills [NW]	Stark
Yvette Lawrence-Hood [YLH]	Centrica
<b>Code Administrator</b>	
Andrew Green [AG] (Chair and Technical Secretariat)	ElectraLink

## 1. Administration

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- 1.1 SIG members reviewed the “Competition Law Guidance”. All members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 The Chair advised the meeting would be recorded and it was explained that the recording would be deleted after the Draft Minutes are approved.

## 2. Review of Previous meeting, actions and minutes

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- 2.1 The Chair confirmed that there was no previous meeting minutes presented for formal review due to recent cancellations of SIG meetings.
- 2.2 It was noted that:
  - Previous minutes had been circulated to the SIG distribution list and wider contract manager community;
  - No comments or amendments had been received; and
  - The minutes were therefore taken as read and approved by exception.
- 2.1 The Chair introduced the Issues Log and provided an update on current items:
- 2.2 A new issue was raised for discussion at this meeting which was DIF 90 DCP 414 / DCP 458 Guidance (Customer Contact Process).
- 2.3 An update remains outstanding in relation to DIF 88 (Excess capacity calculation in Durabill when an MPAN changes supplier) and the Chair advised he’d contacted the issue raiser for an update.

## 3. DIF 90 DCP 414 / DCP 458 Guidance (Customer Contact Process).

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- 3.1 The group considered whether updates were required to existing guidance associated with DCP 414 and DCP 458, particularly in relation to customer contact requirements.
- 3.2 UT set out the issue in more detail. She explained that suppliers are currently progressing changes to customers’ measurement class, moving them from non-half hourly to half hourly settlement in preparation for MHHS. As part of this process, suppliers are required to contact customers to explain the impact on DUoS charges and to facilitate discussions with DNOs or IDNOs regarding future Maximum Import Capacity.
- 3.3 While much of this process is functioning as expected, UT highlighted that there remain gaps in the availability of contact details for certain IDNOs, which is creating uncertainty for suppliers. In particular, there is a lack of clarity around which contact details should be included in customer communications and where customer data should be sent where requested. It was however noted that some gaps remain in IDNO contact details, creating uncertainty regarding which contact details to include in communications and where customer data should be submitted.
- 3.4 DJ noted that, in many cases, appropriate contact details are already available within DNO and IDNO charging statements, which include information for discussions relating to MIC changes. It was suggested that these could be used as a fallback where direct contact information had not been provided.
- 3.5 At the same time, DJ acknowledged that they would raise the issue of sharing the detail of the issue with IDNO counterparts at the monthly IDNO forum to help close any remaining gaps.

- 3.6 PW highlighted that in some instances Distributors have established specific inboxes for managing these interactions, and that relying on generic charging statement contacts could result in communications being sent to the wrong contacts. This highlighted the importance of using the most up-to-date and purpose-specific contact routes when possible.
- 3.7 The SIG then broadened to consider supplier awareness of DCP 414 requirements. It was noted that some newer suppliers, or those that have undergone organisational change, may not be fully aware of the processes that were introduced when DCPs 414 and 458 went live. Examples were shared of repeated requests for contact details from the same organisations from different individuals, suggesting that knowledge has not always been retained or effectively handed over.
- 3.8 In response, the group discussed whether additional communication or changes to the guidance documents for DCP 414 would be required. It was noted that monitoring arrangements are already in place and that compliance issues should become visible as deadlines approach.
- 3.9 Drawing the discussion to a close, the Chair summarised that the group appeared comfortable that the current arrangements remain workable.
- 3.10 It was agreed that no immediate changes to the guidance document are required. Instead, the preferred approach is to continue operating under existing processes, while maintaining engagement with IDNOs to close any outstanding contact gaps.
- 3.11 The group also agreed that the position should be kept under review. If issues persist over the coming months, it may be appropriate to issue a wider industry communication or to revisit the topic at a future SIG meeting, with a provisional checkpoint identified around August.

## 4. Any Other Business

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- 4.1 Under any other business, ACL described a situation in which a tenant had requested a reduction in their Maximum Import Capacity, while the landlord had subsequently intervened to request that the capacity not be reduced. This had created uncertainty as to which party the Distributor should take instruction from.
- 4.2 It was pointed out that capacity changes can have a material impact on the value and usability of the underlying property, and that landlords may therefore reasonably expect to have a say.
- 4.3 The view was that in the explained scenario, both parties would need to approve any change in capacity before a distributor agreed to the change.
- 4.4 Examples of internal processes were highlighted, including requesting evidence that changes are consistent with tenancy agreements and requesting a letter of authority from the landlord.
- 4.5 It was agreed that, where possible, changes of this nature should proceed only where there is agreement between relevant parties, such as the landlord and tenant. Where such agreement cannot be reached, the issue becomes a third-party dispute between those parties.
- 4.6 The group agreed that such disputes sit outside the remit of DCUSA processes and should instead be resolved through commercial negotiation or, where necessary, legal routes.

## 5. Date of Next Meeting:

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- 5.1 The next SIG meeting will take place on 26 June 2026 at 10:00am, via Microsoft Teams.

## APPENDIX 1

### New and open actions

Action Ref.	Topic	Action	Owner	Update
<b>173/01</b>	DCUSA Flows	MB to raise to CP to look at deleting the D0164 flow	Mark Bellman	<b>Completed</b>
<b>173/02</b>	Credit cover	MB to raise a CP to see in interest charges should apply to credit cover defaults	Mark Bellman	<b>Completed</b>
<b>164/02</b>	ECR changes	Secretariat to set up a subgroup to discuss ECR changes with a new set of terms of reference.	Secretariat	<b>Completed</b>
<b>168/03</b>	DIF 82	ACL to take the output of Mays SIG meeting to the next IDNO forum to identify which data items would be required.	ACL	<b>Completed</b>
<b>170/01</b>	SIG 169 Minutes	AG to correct SVs name in the minutes from SIG meeting 169	Andy Green	<b>Completed</b>
<b>170/04</b>	DIF 84	The Secretariat to raise a DCP to be presented to the August Panel in accordance with the direction from the SIG Group	Andy Green	<b>Completed</b>
<b>170/05</b>	DIF 85	The Secretariat to raise a DCP to be presented to the August Panel in accordance with the direction from the SIG Group	Andy Green	<b>Completed</b>
<b>170/07</b>	Housekeeping item 127 RIO ED2	The Secretariat to investigate if the' RIIO-ED1 to RIIO-ED2 references' housekeeping item is still required and if so, establish next steps.	Andy Green	<b>Ongoing</b>
<b>171/01</b>	DIF 88	EC to report back to SIG next month with update on progress in relation to DIF 88.	Emma Clarke	<b>Ongoing</b>

## APPENDIX 2

### Closed actions

Action Ref.	Action	Owner	Update
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<b>162/01</b>	RC to request a housekeeping change is raised to change party to a lower-case p within the DCUSA legal text were the text lays out the process for who can raise an ECR change request.	Secretariat	<b>Closed.</b>
<b>162/02</b>	RT to liaise with the technical lead on the LTDS project to understand how a change could be implemented outside the project if that meant it could be delivered quicker than if it was done via the LTDS project.	Ryan Taylor	<b>Closed.</b>
<b>162/03</b>	RC to continue to liaise with RT offline post RT speaking with their technical LTDS project lead to discuss if and how the ECR changes could be dealt with and then bring these ideas to the SIG early in 2025.	Secretariat	<b>Closed.</b>
<b>164/01</b>	AG to update the November meeting minutes with what the LTDS acronym meant, insert a link to the LTDS guidance page and mark the actions captured within paragraphs 3.3 and 3.18-3.23 in a clearer fashion and add them to an action log and reissue.	Secretariat	<b>Closed.</b>
<b>164/03</b>	Secretariate to ensure that the panel receives regular updates on the ECR change requests	Secretariat	<b>Closed</b>
<b>165/01</b>	AG to update the January meeting minutes so that the actions correctly show as 164/2 and 164/3	Secretariat	<b>Closed</b>
<b>165/02</b>	AG to create a subgroup to continue to investigate the issue.	Secretariat	<b>Closed</b>
<b>165/03</b>	AG to create a subgroup to continue to investigate the issue.	Secretariat	<b>Closed</b>
<b>165/04</b>	SIG members who have experienced this issue to see who had installed the generators	Secretariat	<b>Closed</b>
<b>165/05</b>	AG to create a subgroup to continue to investigate the issue.	Secretariat	<b>Closed</b>
<b>165/06</b>	AG to support KB with the REC to draw a high-level process map for the installation of generators.	Secretariat	<b>Closed</b>
<b>165/07</b>	MB to raise a DCUSA change proposal to resolve the issues raised in DIF 79.	Mark Bellman	<b>Closed</b>
<b>165/08</b>	MB to raise an issue for March's SIG meeting to discuss the use of RPI and CPIH	Mark Bellman	<b>Closed</b>
<b>166/01</b>	RC to update the minutes and post new version on website.	Secretariat	<b>Closed</b>
<b>166/02</b>	RC to reach out to REC to explore reviewing the de-energisation processes.	Secretariat	<b>Closed</b>
<b>166/03</b>	RC to create raise DIF 80 at DCMDG.	Secretariat	<b>Closed</b>

<b>167/01</b>	The Secretariat to contact VB to see if any gaps in the process were highlighted.	Secretariat	<b>Closed</b>
<b>167/02</b>	MB And PW to set up a Bi-Lateral call to discuss the issue and bring the output of this call to the SIG in May	Mark Bellman and Peter Waymont	<b>Closed</b>
<b>167/03</b>	MB to update a DCUSA CP with the aspiration to have this reviewed at the May Panel meeting.	Mark Bellman	<b>Closed</b>
<b>167/04</b>	The MHHS Stakeholder Group to review the data within EMDS and the Swagger and feedback on any inconsistencies.	MHHS Stakeholder Group	<b>Closed</b>
<b>170/06</b>	DIFs 86 and 87	AG to create a Doodle Poll to invite interested parties to a SIG Subgroup to discuss the DIFs in more detail.	<b>Closed</b>